

Frequently Asked Questions (FAQs) related to Online Seed License Management System (OLMS)

Q1.URL for applying Centralised Seed License in Telangana state.

URL for Online licence Management system for seeds is www.seedsgrowerp.com/seed_order

URL for submission of FORM – D is www.seedsgrowerp.com/olms

Q2.How to apply for new Seed Centralised seed License

- i) Visit the website: www.seedsgrowerp.com/seed_order
- ii) Click the new user/Register button
- iii) Enter the required data and upload the challan
- iv) After registering the login will be approved by Seed Regulation cell of O/o C&DA
- v) Applicant can login with registered mobile number as user id and default password is guest
- vi) After login the applicant shall enter data and upload the required documents in PDF and submit the application.

Q3. What is Form- 'A'

Form A is the application for grant of new Seed Licence. Person desiring to obtain a licence for selling seed shall make an application together with a fee of Rs. 1000 to the Licencing Authority

Q4. What is Form 'B'

It is the License to carry the business of seeds

Q5. What is Form C

It is the application for renewal of seed license. Every holder of licence desiring to renew the license , shall, before the date of expiry make an application before the licencing authority in Form C with fee of Rs. 500/-.

Q6. What is Form D

It is the Monthly return relating to the firms business for the preceding month

Q.7. When to submit Form D

It shall be submitted before 5th of every month

Q8. Who will issue the Non conviction Certificate

The Mandal Agriculture Officer concerned where the firm office premises is located

Q9.How to apply Renewal and amendment of Seed Licence

For Renewal:

- i. The holder of the licence shall login to the portal by using login id and password
- ii. Select the Renewal button in the web portal
- iii. Upload the required documents in PDF and submit the application

For Amendment:

- i. Select amendment tab
- ii. Select the required amendment from drop down list
- iii. Upload the required information along with required documents in PDF and submit the application

Q10. How many number of amendments can be applied in single application.

One can apply N' number of amendments in single application with single challan

Q11.What is DDO code for remitting challan

The DDO code for challan remitting the is 25000101001

Q12.What is the validity of Seed License

Validity of Seed License is 5years

Q13.What is requisite fee for new, renewal and amendment of CSL

Challan for New CSL is Rs 1000/-

Challan for Renewal of CSL is Rs 500/- if applied before the date of expiry of the license and additional fee of Rs 500/- from date of expiry upto one month grace period.

Challan for amendment is Rs 10/-

Q14.Types of Amendments in the CSL.

- i. Change of firm name
- ii. Change of person responsible details for legal correspondence
- iii. Change of person responsible details for day to day administration
- iv. Inclusion of Processing, Packing, Storage and Sale premises
- v. Deletion of Processing, Packing, Storage and Sale premises
- vi. Inclusion of Seed Varieties
- vii. Deletion of Seed Varieties

viii. Change of Office address

15 How to delete the existing processing, packing and storage premises

Through amendment

16. How to delete the notified varieties from the CSL

Through amendment

17. Documents required for inclusion of notified varieties

Seed purchase bills, Tags and Form II of certification Agency

18. Private Varieties/Hybrids inclusion in Seed License

At present the private varieties/Hybrids are not included in CSL due to pending court case

19. When to submit TSSOCA and T/L declaration.

If the firm handles certified seeds, TSSOCA certificate is required or else declaration of the firm for dealing with the T/L seeds.

20. When to submit the other State License copy

When firm opts for marketing in Telangana State

21. If processing of seed is taken at other State, how to submit the processing details

Submit the other State Seed License copy and the processing details.

22. Is photo of the person responsible mandatory with signature of Nominee person

Yes

23. Documents for ID proof

Aadhar copy/voter ID /PAN/Driving License etc

24. How to download the License

The License can be downloaded through download tab available in application status tab of applicant login.

25. Can acknowledgement be downloaded after submission of application through OLMS.

Yes, Print option for downloading the acknowledgement is enabled.