

### Checklist for New Centralized Seed Licence for Notified Varieties only

Sl.No.	Document Name
1.	Application for licence in Form -A duly signed by applicant with date.
2.	Challan for Rs. 1000/- towards fee.
3.	Copy of Valid Seed licence issued by concerned state Dept. of Agriculture (translated copy if it is drafted in languages other than English) <u>duly notarized</u> in case of seed companies established outside the State seeking marketing permission in Telangana.( <b>Non Mandatory</b> )
4	Nomination of authorized signatory /person responsible for day- to-day administration and person responsible for legal correspondence along with photo and bio data of said person /persons (on a non-judicial stamp paper of not less than Rs.100/- with notary)
5	Declaration duly indicating that the proprietor/Authorized signatory /Partner is not convicted under Seed Laws within 3 years preceding the date of application.
6	Copy of Self declaration of Proprietor( if it is a proprietary firm) /Memorandum of Articles of Association for registered limited company/ Self declaration of bye laws for registered society/Partnership deed in case of partnership firm.
7	Lease agreement on non judicial stamp paper /Ownership document for each Premises including processing plants
8	Details of processing facility with details of machinery available, crops that are processed (to be furnished by lesser if it is a custom processing plant) and by the applicant if they have their own processing plant. Duly attested by concerned Seed inspector.
9	Copy of TSSOCA Certificate if dealing with certified seeds. If not, declaration by Processing plant that, they are dealing with truthful labeled seeds only.
10	Foundation seed/breeder seedpurchase bills from source along with certification TAGSs and Form-II issued by certification agency.
11	Identity Proof of Proprietor /Partner/Managing Director (with photo and full residential address)
12	Miscellaneous/additional documents if required.